

Your name  
Your address  
1  
Your address  
2  
Your town  
Postcode

14 of October, 2010

To

Example House  
Example street  
Example City  
Postcode

Dear ,

Subject: Example House

After my viewing on the above property I would like to put forward my offer as follows:

Offer Price	174,000.00
	<hr/>
=	<u><u>174,000.00</u></u>

Please let me know at your earliest convenience if this is acceptable.

I am very keen to move ahead as quickly as possible due to having other opportunities that I would wish to pursue if not.

This offer is subject to satisfactory valuation and contract.

Yours Sincerely

Your name